

Hatfield & District Group Parish Council

Councillors are duly summoned to attend a remote meeting of Hatfield & District Group Parish Council, to be held on zoom, Wednesday 6th May 2020 at 7.00pm continued at 8.00pm for the purpose of transacting the following business.

Under the Coronavirus Act 2020 which came into force on 4th April 2020 the regulations enable all local authority meetings before 7 May 2021 to be held remotely and removes the requirement for the Annual Parish meeting. HM Ministry of Housing Communities & Local Government Chief Executive

AGENDA

1. Election of Chairman
2. Election of Vice Chairman
3. Receive Apologies for Absence
4. Declaration of interest and written applications for dispensations
5. To approve the minutes of the meeting held on 15th January 2020

6.1 Clerk reappointed as RFO.

6.2 PAYE Clerk enters monthly. Income tax normally paid on other income.

6.3 Delegated Power

Under section 101, LGA the council can arrange for the discharge of any of its functions by an officer of that Authority. Standing Orders or council resolutions to be delegated to the Clerk. Specifically, the clerk will act in accordance with the Chairman and one other. The Clerk making decisions under delegated Powers needs to keep a public record of decisions under LA7a Act 2014 s 40 (3) and any consequent regulations not in force.

7. Open Sessions

To receive a brief verbal report from:

7.1 Ward Councillor John Harrington

7.2 To Note To receive views of Local residents on Parish Matters (10 minutes)

7.3 Pudleston Village Hall

8. Outstanding from March circulated

8.1 Risk Assessment

8.2 Asset Register

9. Finance

9.1 Treasurer's Account Balance Reconciliation at Bank Statement to be checked & Signed

9.1.1 First bi annual instalment of Precept received.

9.2.1 Certificate of Exemption (where gross income or expenditure did not exceed £25,000)

9.2.2 To consider internal auditors Report 2019/20

9.2.3 To consider adopting Annual Accounts 2019/20

9.2.4 To approve section 1 – Annual Governance Statement 2019/20

9.2.5 To approve Accounting Statement 2 2019/20

9.5.6. In light the of current coronavirus situation, The Audit date had been moved until September. This would give time to carry out the legal formalities ref parishioners rights

9.3 VAT claim for financial year ended 31.03.2020 has been applied for

9.4.1 Cheques passed for payment £92.00 SLCC Clerk's subs (515) Clerk Feb/March £***
(516) PAYE 0 HALC subs £462.98 (517) ICO)Information Commissioners Office Direct debit £40.00

9.4.2 Cheques due to be passed for payment Clare Hadley Travel Expenses £24.18 (518)

Clerk's Expenses (January 16 to May 6 2020) £54.99 (519) Clerks Wage April/May £****
(520) PAYE 0 Came & Company PC Insurance Local Council Scheme £330.00 (521) Internal Auditor £50 Mr Simpson (522)

10. Planning

10.1 Consider comments on the following planning applications for determination by Herefordshire Council

Consider comments on the following planning applications for determination by Herefordshire Council

200317 Proposed conversions arts studio into 1 residential unit. The Studio Barnfield Farm
Pudleston **No Objections**

200324 Site for proposed cottage style dwelling and detached garage Land at Old Hall
Hatfield **Comment**

The Parish Council fully support this re submitted application.

This is an unobtrusive linear development within the curtilage of the Hatfield village close to the church and old village school. The entrance to the development is off a minor lane, which is set off the Hatfield C1059 road.

The applicant works in the village on a local farm and has to be on site within a few minutes should the alarms in the chicken shed, which house 12,000 chickens, go off.

We believe he is the fourth generation of his family to want to live and work locally and feel this application should be granted.

200565 Proposed variation of condition 2 (to amend design of units 1 & 2) and removal of conditions 4a,4b,4c,4d, 6 & 7 of planning **190479** Common Farm **Hatfield**

P200793/O Land at Fencote Hall Hatfield Herefordshire HR6 0SQ, Outline for demolition of existing building(s) and erection of 7 dwellings. Ward member made representations on behalf of PC

200574 **Buckland** Farm Docklow Leominster Herefordshire HR6 0RU, Proposed erection of an extension to existing general purpose agricultural building.

200586 Proposed demolition of existing entrance porch, construction of single storey side extension and two storey front extension with associated landscaping works Field House
Pudleston

10.2 To Note Planning Applications Approval/Refusal by Herefordshire Council

P200191/PA7 - All others - Prior Approval Burnt Mill **Docklow** Leominster Herefordshire HR6 0SN, Application for prior notification for an agricultural lockup building.

(Retrospective) Valid (PC NOT consulted & No Comments allowed)

Electricity Prior Approval 194433 Stone House **Docklow** Proposed upgrading of 4 spans of existing 11kv overhead line to 3 Phase (3 wires) Western Power Distribution (W. Midlands)
Approved

200586 Proposed demolition of existing entrance porch, construction of single storey side extension and two storey front extension with associated landscaping works Field House
Pudleston **Approved with Conditions**

6.3 The Planning Office Hereford Council Decision Making and Planning Committee Planning Committee is presently suspended. Legislation is I understand coming forward to hold virtual committees, these will be reviewed in the coming days. All other decisions will be made in the normal delegated way.

11. General Data Protection Regulations **HM Government Act 2018 GDPR** Re-evaluate and update current GDPR Notice until 2023
12. Highways
 - 12.1 Informal Meeting between Chairman, member of Public and JH on 18.01.2020.
 - 12.2 Reply re Ragwort (Locality Stewart)
13.
 - 13.1 Clare Hadley Report Executive meeting 26.02.2020
 - 13.2 The Great Collaboration (Carbon Pollution Reduction) Report of Meeting attended by CH and Clerk
14. Review of rural facilities Core Strategy Review
15. To Note Information Sheet
 - 15.1 Covid 19 Link Workers Bethany Lewis Bethany.Lewis@herefordshire.gov.uk
Amanda Eastman Amanda.Eastman@herefordshire.gov.uk
 - 15.2 Work being carried out by local volunteers (Pudleston, Hatfield & Docklow)
 - 15.3 River Wye and Lugg NFM Project Newsletter: April 2020
 - 15.4 Grant to buy essential PPE equipment
 - 15.5 Leominster Foodbank Food bank mobile is [07715410575](tel:07715410575) and email address: leominsterfoodbank@gmail.com
 - 15.6 Flooding
16. To consider matters as Agenda items for next meeting (No Discussion)
17. Date of Next Meeting (proposed)

Signed: *SD Hanson* Clerk

Dated 01/05/2020