

Hatfield & District Group Parish Council

Minutes of the one hundredth and sixty third Meeting of the Hatfield & District Group Parish Council held on 11th January 2023 at Pudleston Village Hall at 7.00 pm.

Present : Chairman Adam Lewis
 Clare Hadley Mike Bufton
 Robert Hanson Mike Thomas

Also in attendance: SD Hanson (Clerk) 3 members of public

The chairman welcomed everyone to the meeting.

1. Receive Apologies for Absence: John Harrington Ward Member
2. Declarations of interest and written applications for Dispensations. None received
3. It was Resolved to adopt the minutes of the Ordinary Meeting held on 9th November 2022. The minutes were confirmed as a true record and signed by the Chairman.
4. Pudleston Councillor's Resignation
 - 4.1 Dawn Waterman was moving from Pudleston and had submitted her resignation on 05/12/22.
The Elections Office has been notified and Notices of Vacancy in the Office of Parish Councillor for Pudleston Elections Office (Herefordshire Council) had been displayed on Noticeboards and on the website from 12.12.22 – 04.01.23
 - 4.2 Co-option of Councillor for Pudleston Ryan Price had completed his right to qualify form. RH proposed to co-opt Mr Price as Councillor for Pudleston AL seconded all members were in favour
Resolved
 - 4.2.1 Ryan Price completed The Declaration of Office form. Witnessed by the Clerk/RFO
 - 4.2.2 Completion of Registrable Interest form (Monitoring Office) The form was completed.
5. Open Sessions

To receive a brief verbal report from

 - 5.1 Ward Councillor John Harrington
JH had briefed the Clerk earlier and said at present there were no major issues regarding Herefordshire Council. He also said he was currently chasing drainage/resurfacing work outside Pudleston Church.
 - 5.2 **To note** to receive views of local Residents on Parish matters (10 minutes)
A parishioner said he had 3 questions for the Ward Member but would bring them up at the next meeting.
6. Finance
 - 6.1 Treasurer's Account Balance Reconciliation at 06/01/2023 £18,191.10
 - 6.2 Cheques passed for payment Clerk's Wages £*** (590) Expenses £36.59 (591) Pudleston Village Hall hire £ (592) CS Hadley Travel Expenses & Parking £17.47 (593)
 - 6.3 SLCC membership and Subs (Clerk) Renewal 28/02/2023 All member agreed **Resolved**

Cheque passed for payment SLCC subs £112.00 (594)

Signed.....Chairman Dated 8th March 2023

2/23

7. Planning

7.1 Consider comments on the following planning applications for **determination by** Herefordshire Council

223895 Proposed erection of a wooden summerhouse Chapel House Lower Whyte **Pudleston No Objections**

220724 Planning **reconsultation** Proposed erecton of an Agricultural worker dwelling Nicholson Farm **Hatfield No further comment**

223626 The Vold 6 Meadow Bank **Hatfield** Construction of a single storey contemporary garden building to be used as home office **No Objections**

7.2 To Note: Planning Applications Approval/Refusal by Herefordshire Council

221765/RM Application for approval of reserved matters following outline 192317 Erection of a single dwelling, garage for occupation by site manager. **Docklow Approved with conditions**

222843/F Temporary use of Pudleston Court as an events centre until April 2028 and associated parking. **Pudleston Approved with Conditions**

222844/L Temporary use of Pudleston Court as an events centre until April 2028 and associated parking. **Pudleston Approved with Conditions**

8. Highways

8.1 Herefordshire Council & Balfour Beatty Living Places would like to request that all Ward Member and Parish Councils report defects and issues on the Highway and Public Realm via the Herefordshire Public Realm via Herefordshire Council website <https://www.herefordshire.gov.uk/roads-1/report-problems-road> Customer Services or if urgent phone 01432 261800

9. To Note

9.1 External Auditor appointment R2022-23 Financial year for 5 year period until 2026-27 PKF Littlejohn LLP

9.2 Section 106 Update

9.3 Cost of Living Crisis Herefordshire Council Zoom meeting tbh 18/01/23

9.4 Herefordshire Council Agricultural Planning Supplementary planning (comments up to 24/02/23)

9.5 Additional Information on adjoining sheet

10 To consider items for Agenda for next meeting (No discussion)

10.1 Appointment internal Auditor

10.2 Risk Assessment & Asset

10.3. Prepare End of Year Accounts (31.03.23)

10.3.1 Claim Vat

11. Date of next Ordinary Meeting (proposed) 8th March 2023

There being no further business the meeting closed at 7.50 pm

Signed.....Chairman Dated 8th March 2023